

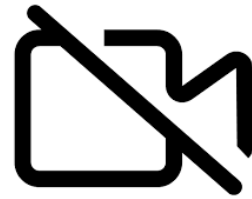
A scenic landscape featuring a valley with a winding river, surrounded by mountains. The sky is filled with dramatic, golden clouds, suggesting a sunrise or sunset. Several bright, glowing yellow light trails curve across the valley floor, adding a futuristic or digital feel to the natural scene.

We will be using Sli.do during this webinar.

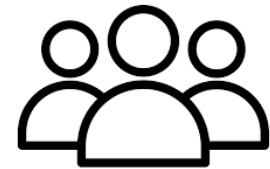
The event code is: **#402996**

**EMR Delivery Body Portal
Customer Webinar**

Housekeeping



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Agenda

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- 01 Introduction / Roadmap

 - 02 Company Registration

 - 03 Data Migration Registration Window

 - 04 Current Portal Data – What do you need to do?

 - 05 What will the new EMR Portal mean for you

 - 06 Support

 - 07 Registrations Demo

 - 08 Q&A

Introduction

In February 2022, the EMR Delivery Body will be launching the first part of its new EMR Delivery Body Portal – registering your company on the new system. Remaining elements will land later this year.

Everyone planning on using the new portal will be required to register.

If you are presently registered in the current EMR Portal and would like to have your data transferred, then you will need to register during the Data Migration Registration window – 28 February to 11 April 2022.

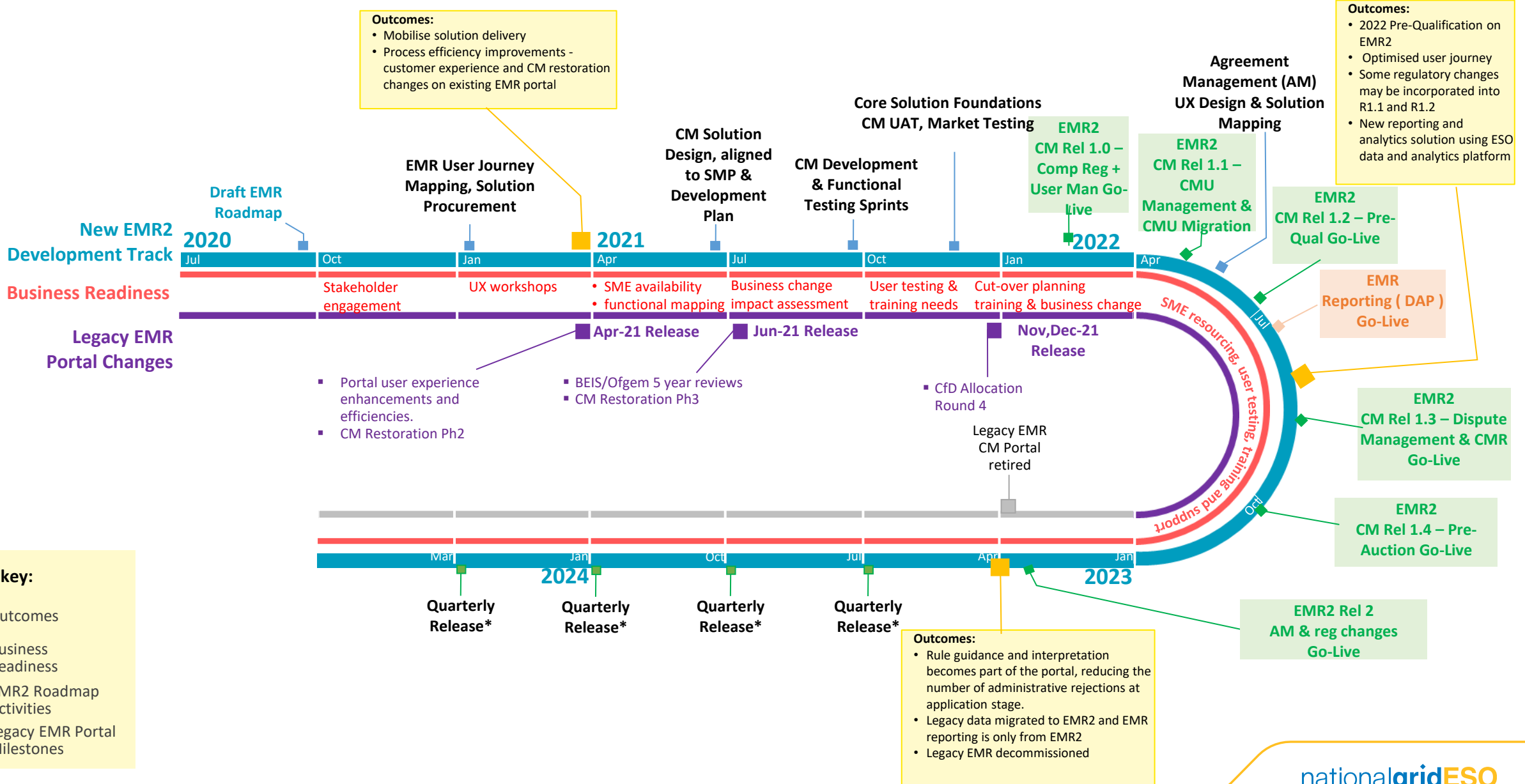
We ask that you review the data in the existing Portal and ensure it is up to date. Please refer to slide 8 and 9.

Important: Agreement Management milestones will continue to be managed in the current Portal until the functionality goes live on the new portal. Therefore, it is important that users who have existing agreements in place retain their access and work across the two systems for a period of time.

Any data related to the Agreement Management milestones will be moved across to the new portal later this year.

EMR2 Roadmap

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Company Registration

What you need to do

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If you are already a participant in the Capacity Market, you will need to re-register your primary and additional companies in the new EMR Portal in order for us to migrate your data.

If you have CMUs in the current EMR Portal and intend to use this data for future applications it is important that you re-register your company during the Data Migration window.

CMU data will be migrated from May 2022 onwards for those who have registered in the new EMR Portal during the Data Migration window.

Important: If you do not register during the initial registration window, we cannot migrate your existing CMU data to the new EMR DB Portal. You will still be able to register as normal after this point, however, you will have to manually input existing CMU data to use for future applications.

Data Migration Registration Window

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Users who would like to migrate their data

By 11 February

Check your company
details in the existing
EMR Portal

28 February

Data Migration
Registration window
opens

Companies must be registered on
the new Portal if they want the
CMU data to be migrated

Six week window

11 April

Data Migration
Registration window
closes

All other customers participating in Prequalification 2022 will need to register to the new EMR Portal between 28 February and the Prequalification 2022 submission

What will the new EMR Portal mean for you

Users who would like to migrate their data

- Check your data in the current portal by 11 February
- Register to the new EMR Portal within Data Migration Registration window between **28 February and 11 April**
- **Important:** If you miss the Data Migration Registration window you will have to enter your CMU and component data manually

Users who do not wish to migrate their data and new users

- Register afresh on the new EMR Portal anytime after 28 February
- Enter data manually at any point in time

Current Portal Data – What do you need to do?

Users who would like to migrate their data

- Verify your **Company Address, Company Registration Number** and **Authorised Person** match the details that are logged on Companies House. If you find any data differences you will need to update this in the current EMR Portal. To find out how to do this, refer to our simple [EMR Registration Guide](#).
- If the **Company Name** or **Authorised Person** details are incorrect, you will need to email a data change request to the Delivery Body as soon as possible at box.emr.prequal@nationalgrideso.com copying in the Authorised Person who must be listed as an active Director on Companies House. Confirmation of the NGRID ID along with the changes required should be provided. The correct NGRID ID is required in order for the Delivery Body to make the changes.
- Please verify the following information in the existing EMR Portal:

Company Name <input type="checkbox"/>	Company Address <input type="checkbox"/>	Company Registration Number <input type="checkbox"/>	Main Admin <input type="checkbox"/>
Authorised Person <input type="checkbox"/>			

Important: You must ensure your details are correct by 11 February.

Current Portal Data – What do you need to do?

Users who would like to migrate their data

- You will be required to create an account in the new Portal and confirm the company that you are Main Admin for.
- The data transfer between the old and new Portal will be verified before its migrated to the new Portal.
- This is why it is important to ensure the details in the current Portal are up to date and in line with Companies House.
- The table on the right contains some of the items which will be included in the Data Migration exercise. A full of items list will be provided in our next communication.
- Over the coming weeks we may contact Main Admins if we require further clarification on account details.

Item	Attributes
CMU	CMU Identifier CMU name Related company Classification CMU type
CMU Components	Component ID, Generating technology class Related CMU ID
Documents	Grid Connection Agreement Planning Consents upload Single Line Diagram

Data Migration and Registration Support

Registration & User Management Webinars - 24 and 28 February

- To guide you through the new Registrations and User Management process we will run two webinars where you can join and ask questions.

Videos

- Instructional videos will be published on the EMR website which will detail how to navigate the Registration process.

Guidance document

- A Guidance document will be published which will provide a full and detailed guide into Registration.
- We will seek your feedback on newly created guidance documents and make changes to support users.



Contact us

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If you have any questions or concerns about anything described in this document, then please contact us at:
box.emr.prequal@nationalgrideso.com

Alternatively, our telephone service is available Monday – Thursday 9am-5pm and Friday 9am-4pm.

Please call us on 01926 655300 and select Option 1 for Capacity Market Prequalification.

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Registrations Demo



We're taking a break - we will be back in 5 minutes.

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Q&A



You can submit a question using sli.do

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Q&A

User Group

Thank you to all our user group participants.

- Monthly User Group sessions
- Testing in a sandbox environment
- Ad hoc workshops on specific topics

If you would like to be involved in our user-group or any of the above activities, please let us know by emailing your interest to: Box.NewEMR.ITTeam@nationalgrid.com



Thank you.

Please take 2 minutes to provide feedback
on this event using [sli.do](#)

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